

2005 – 2007 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT

AGENCY: 0610 DFA – Management Services

ACT#: 34-1SS

SECTION#: 25

CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

LEGISLATIVE STAFF CONSULTATION. The Department of Finance and Administration shall consult with the Legislative Auditor and the director of budget function of the Bureau of Legislative Research throughout each stage of planning and implementation for any new statewide accounting system. This required consultation and involvement is to insure that those capabilities to provide the required services to members and committees of the General Assembly are incorporated into the system.

The provisions of this section shall be in effect only from July 1, ~~2003~~ 2005 through June 30, ~~2005~~ 2007.

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CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

MATCHING FUNDS. The funds appropriated in this Act for Drug Law Enforcement Matching Grants shall be used for matching funds for administering the Federal Grants provided in this Act for the Federal Drug Law Enforcement Program. The Department of Finance and Administration - Management Services Division is hereby authorized to call upon all state agencies to assist in the implementation of the Drug Law Enforcement and Violent Crime Program. The funds appropriated in this Act for Drug Law Enforcement Matching Grants shall be used to provide one hundred percent (100%) of the required matching funds for state agencies and to provide up to sixty percent (60%) of the required matching funds for local governments. Such funds and appropriation shall be transferred to eligible state agencies or paid to local governments to be used solely for matching federal funds for administration of the Drug Law Enforcement and Violent Crime Program in such amounts as determined by the Arkansas Alcohol and Drug Abuse Coordinating Council or other oversight agency as designated by the Governor.

Any unexpended balances in appropriation and funds provided for Drug Law Enforcement Matching Grants in this act remaining on June 30, ~~2004~~ 2006, may be carried forward and used for the same purpose during the fiscal year ending June 30, ~~2005~~ 2007.

The provisions of this section shall be in effect only from July 1, ~~2003~~ 2005 through June 30, ~~2005~~ 2007.

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CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

CARRY FORWARD PROVISION. Any savings in the various classifications of Maintenance and Operation appropriations provided for the Management Services Division during the fiscal year ending June 30, ~~2004~~ 2006, will be carried forward for budget preparation required for presentation to the Legislative Council or Joint Budget Committee. A like amount of funding will be carried forward in the appropriate fund account. A report of such balances carried forward will be made to the Legislative Council or the Joint Budget Committee.

The provisions of this section shall be in effect only from July 1, ~~2003~~ 2005 through June 30, ~~2005~~ 2007.

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EXECUTIVE RECOMMENDATION

~~TRANSFER OF FUNDS. In order that the Department of Finance and Administration may ensure efficient and effective messenger service, whether it be with state employees or private vendors, the Department is hereby authorized to transfer between the characters of Maintenance and Operation, Regular Salaries and Personal Services Matching, amounts as deemed necessary to provide said service. The provisions of this section shall be in effect only from July 1, 2003 through June 30, 2005.~~

Delete Special Language

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CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

DATA PROCESSING SERVICES - CARRY FORWARD PROVISION. The unexpended balances in the appropriation provided for Data Processing Services and AASIS Billings in Section 18 remaining on June 30, ~~2004~~ 2006, shall be made available and used for the same purpose during the fiscal year ending June 30, ~~2005~~ 2007. Like amounts of funding will be carried forward in the appropriate fund account. A report of such balances carried forward will be made to the Legislative Council or the Joint Budget Committee. The provisions of this section shall be in effect only from July 1, ~~2003~~ 2005 through June 30, ~~2005~~ 2007.

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CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

MARKETING AND REDISTRIBUTION PAYROLL. In the event the monies available in the Property Sale Holding Fund are not adequate during any month of each year of the fiscal biennium, to meet the payroll commitments of the Department of Finance and Administration - Management Services Division - Marketing and Redistribution, for Regular Salaries and Personal Services Matching, the Chief Fiscal Officer of the State is hereby authorized to make loans, from time to time as needed, from the Budget Stabilization Trust Fund to the Property Sale Holding Fund to provide the monies required to meet the payroll and Personal Services Matching requirements for any such month. Provided that, if, at the end of each fiscal year, the Property Sale Holding Fund did not receive sufficient income to repay the entire amount of any such monies borrowed from the Budget Stabilization Trust Fund for the purposes, as authorized herein, the Chief Fiscal Officer of the State is hereby authorized to transfer from the State Central Services Fund such amount as is necessary to reimburse the Budget Stabilization Trust Fund in behalf of loans made to the Property Sale Holding Fund to reimburse the Budget Stabilization Trust Fund for the amount of any such loan remaining unpaid at the end of each fiscal year. The provisions of this section shall be in effect only from July 1, ~~2003~~ 2005 through June 30, ~~2005~~ 2007.

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EXECUTIVE RECOMMENDATION

CONTINGENCY RESTRICTION. Expenditures shall not be made from the Marketing and Redistribution ~~Unanticipated Expenditures Appropriation Character-~~ Special Maintenance Commitment Item unless approved by the Chief Fiscal Officer of the State. ~~Unanticipated-~~ Special Maintenance Expenditures may include repairs, equipment and expenses related to Infrastructure. The provisions of this section shall be in effect only from July 1, ~~2003~~ 2005 through June 30, ~~2005~~ 2007.

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SECTION#: 32

CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

SELECTION OF AUDITOR. The Legislative Auditor and Chief Fiscal Officer of the State shall jointly select the independent auditor to audit the Comprehensive Annual Financial Report for the biennial period ending June 30, ~~2005~~ 2007.

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CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

CARRY FORWARD. Any unexpended balance of the appropriation and funding authorized for Comprehensive Annual Financial Report in Section 22 of this Act which remains at the close of the fiscal year ending June 30, ~~2004~~ 2006 shall be carried forward and made available for the same purpose for the fiscal year ending June 30, ~~2005~~ 2007. The provisions of this section shall be in effect only from July 1, ~~2003~~ 2005 through June 30, ~~2005~~ 2007.

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CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

~~SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOT PUBLISHED SEPERATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.~~ FUND CREATED. There is hereby created on the books of the Treasurer of State, Auditor of State, and Chief Fiscal Officer of the State a miscellaneous revolving fund to be known as the Purchase and Corporate Travel Card Program Fund. This fund shall be used for rebates from vendor banks, distribution to participating agencies and for operating expenses connected with the administration of the Purchase and Corporate Travel Card Program.

~~The provisions of this section shall be in effect only from July 1, 2003 through June 30, 2005.~~

Fund was created in the 2003-2005 biennium, but was not codified due to statement inserted in special language in error.

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SECTION#: 35

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EXECUTIVE RECOMMENDATION

CAFR APPROPRIATION. Because the audit of the State's financial statements is essential to provide adequate information to the General Assembly to determine the needs and legislative requirements of the state, to provide adequate information to the Governor for proper management of the affairs of the State, and to issue bonds from time to time, the payment of the cost for securing the services of an independent auditor to audit the State of Arkansas' Comprehensive Annual Financial Report (CAFR AUDIT) appropriation authorized in Section 22 herein may be supplemented through the transfer of any other appropriations and funds available to the DFA-Management Services in the event that the appropriation or funding provided for the audit of the CAFR is inadequate.

The provisions of this section shall be in effect only from July 1, ~~2003~~ 2005 through June 30, ~~2005~~ 2007.

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SECTION#: NEW

CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

SPECIAL RATES OF PAY. Due to the highly competitive job market conditions for professionals and the necessity of recruiting and retaining qualified personnel, the following jobs may be filled up to the maximum salary listed for each job title if the minimum levels of experience or professional certification is held by the prospective candidate for the job.

AGENCY REQUEST

- (a) DFA Accounting Manager, 122Z, grade 25, with a Bachelor's Degree in Accounting, is a Certified Public Accountant and who has five or more years of audit experience OR seven years accounting experience producing financial statements OR ten years general accounting experience as controller of a company. Maximum salary \$72,607.
- (b) DFA Accounting Support System Manager, A125, grade 24, with a Bachelor's Degree in Accounting and who is a Certified Public Accountant, who has three or more years audit experience OR five years accounting experience producing financial statements OR seven years general accounting experience as controller of a company. Maximum salary \$64,000.
- (c) DFA Accounting Unit Manager, 995Z, grade 23 who has a Bachelor's Degree in Accounting and who is a Certified Public Accountant, who has two or more years audit experience OR three years accounting experience producing financial statements OR five years general accounting experience as controller of a company. Maximum salary \$60,000.
- (d) DFA Accounting Specialist III, NEW, grade 23 who has a Bachelor's Degree in Accounting and who is a Certified Public Accountant and has the Certified Government Financial Management Designation, who received a CLIP rating of "Above Average" or better in most recent rating period, and who participated in two year-end closing processes. Maximum salary \$54,625.

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EXECUTIVE RECOMMENDATION

- (e) DFA Accounting Supervisor, A073, grade 22, who has a Bachelor's Degree in Accounting and who is eligible to take the Certified Public Accountant exam, has one year audit experience OR two years accounting experience producing financial statements OR three years general accounting experience as controller of a company. Maximum salary \$52,000.
- (f) DFA Accounting Specialist II, NEW, grade 22, who has a Bachelor's Degree in Accounting and who is a Certified Public Accountant, who has two years of experience in general fund accounting OR one year of experience in the CAFR unit, who participated in one year-end closing process, and who received a CLIP rating of "Above Average" or better in the most recent rating period. Maximum salary \$50,140.
- (g) Accounting Specialist I, A067, grade 21, who has a Bachelor's Degree in Accounting and who is eligible to sit for the CPA exam, who has a minimum of three years accounting experience. Maximum salary \$46,000.
- (h) DFA Accounting Service Representative II, A122, grade 20, who has a Bachelor's Degree in Accounting or related field and who has a minimum of three years accounting experience. Maximum salary \$40,000.

All rates will be adjusted by regular increases awarded to state employees.

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EXECUTIVE RECOMMENDATION

SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL RATES OF PAY. Due to the highly competitive job market conditions for audit professionals and the necessity of recruiting and retaining qualified personnel, the Division of Management Services is authorized special rates of pay for current and new employees in the classification listed under subsection (a) below.

- (a) Special rates may be authorized up to the maximum authorized for the grade assigned the classification of a position for the following specific classifications only:

<u>CLASS</u> <u>CODE</u>	<u>TITLE</u>	<u>GRADE</u>
<u>New</u>	<u>Internal Audit Trainee</u>	<u>19</u>
<u>A250</u>	<u>Junior Auditor</u>	<u>20</u>
<u>A251</u>	<u>Senior Auditor</u>	<u>21</u>

- (b) A plan for providing special rates of pay indicated in subsection (a) shall be reviewed by and approved by the Office of Personnel Management and receive advice of the Legislative Council each year.
- (c) This provision shall be in full force and effect for the biennium beginning July 1, 2005, and ending June 30, 2007.

AGENCY REQUEST DENIED